

MINUTES

MENDOCINO COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE

February 20, 2019
MCOG Conference Room

Members Present

Tasha Ahlstrand, Caltrans
Dusty Duley, City of Willits
Alicia Meier, County DOT
Barbara Moed, AQMD
Jacob King, MTA
Rick Seanor, City of Ukiah (*arrived 10:11a.m.*)

Staff Present

Nephele Barrett, MCOG Administration
Loretta Ellard, MCOG Planning

Members Absent

Mitch Stogner, NCRA (*Non-Voting*)
Jesse Davis, County DPBS
Tom Varga, City of Fort Bragg
Richard Shoemaker, City of Point Arena

1. **Call to Order/Introductions** – Nephele called the meeting to order at 10:07 a.m. Self-introductions were made. A teleconference was initiated, but terminated after no one called in.
2. **Public Expression** – None.
3. **Input from Native American Tribal Governments' Representatives** – This is a standing agenda item to allow input from tribal representatives. There were no tribal representatives present.
4. **Approval of 1/16/19 Minutes** – Motion by Alicia Meier, seconded by Jacob King, and carried unanimously, to approve the minutes of 1/16/19 as submitted.
5. **Consideration of Changing Regular TAC Meeting Date** – *moved to later on the agenda, awaiting arrival of additional members.*

Rick Seanor arrived during the following item.

6. **FY 2018/19 Overall Work Program – Second Quarter Report** – Loretta reviewed the quarterly status report, noting highlights. A brief discussion ensued with staff and members commenting on various work elements. Information only.
7. **FY 2019/20 Draft Overall Work Program** – Loretta reviewed her staff report and summarized the proposed FY 2019/20 Draft OWP, for which preliminary discussion began at the last TAC meeting. She said funding needed for MCOG planning staff work elements is estimated, as the exact amount will not be known until a new (or extended) planning services contract is awarded by MCOG, likely in late summer/early fall.

Proposed work elements and funding sources were reviewed. Staff reported Caltrans confirmed the City of Fort Bragg’s requested project (*Coastal Trail – Central Business Connection Project*) was ineligible for planning funds (as proposed tasks are related to project development rather than planning) so that project was not included in the proposed Draft.

Tasha said MCOG’s two Caltrans planning grant applications (*SB 743/VMT Regional Baseline Study and Mendocino County Fire Vulnerability Assessment & Emergency Preparedness project*) received high scores in District 1. Grant announcements are expected in spring.

The following projects were proposed by staff for inclusion in the Draft FY 2019/20 OWP:

Agency	Project	Total
MCOG	W.E. 1 – Regional Government & Intergovernmental Coordination	\$113,498
MCOG	W.E. 2 – Planning Management & General Coordination	\$ 94,999
MCOG	W.E. 3 – Community Transportation Planning	\$ 10,750
MCOG	W.E. 4 – Sustainable Transportation Planning	\$ 10,500
MCOG	W.E. 5 – SB 743 VMT Regional Baseline Study – <i>Grant Request</i>	\$135,001
Co. DOT	W.E.6 – Combined Special Studies	\$ 60,000
MCOG	W.E. 7 – Planning, Programming & Monitoring	\$ 66,864
MCOG	W.E. 8 – Mendo. Co. Fire Vulnerability Assessment & Emergency Preparation – <i>Grant Request (2-year project)</i>	\$281,000
MCOG	W.E. 14 – Training	\$ 21,500
MCOG	W.E. 16 – Multi-Modal Transportation Planning	\$ 31,500
MCOG	W.E. 18 – GIS Activities	\$ 5,850
MCOG	W.E. 20 – Grant Development & Assistance	\$ 23,915
MCOG	<i>Pavement Management Program Triennial Update - RESERVE</i>	\$ 50,000
Total		\$905,377

Motion by Rick Seanor, seconded by Alicia Meier, and carried unanimously, to approve the FY 2019/20 Draft Overall Work Program as proposed.

Loretta advised that she will prepare and submit the Draft to Caltrans by the March 1 due date.

8. Staff Reports

8a. 2018 STIP Programming & Allocations - Nephelie reminded members that have STIP projects programmed in the current year to be thinking ahead about allocations. She stated STIP amendments (prior to the fiscal year of programming) are better than extension requests within the fiscal year. She said amendments would need to be submitted in March, and they require two CTC meetings. A brief discussion ensued with members commenting on various STIP projects. Alicia announced that the County is currently advertising for two positions - environmental and engineering tech.

Nephele advised that discussions on the 2020 STIP will start in a few months, and future year scheduling changes can also be made at that time. The STIP Fund Estimate is expected in August, and there should be more money in the STIP due to SB 1 revenues.

8b. SB 1 Programs – Nephele reported project lists are due May 1 for the Local Streets & Roads Program. The approving resolution can't be combined with the agency's budget this time, and must have a separate action. She said Caltrans District 1 is thinking ahead to the next Active Transportation Program cycle, and has put together a list of potential projects. She will send the list out for members to review, and would like to put it on the March TAC agenda. Comments on the list are requested by the end of March. Tasha added that District 1 submitted two ATP applications last cycle that were not funded, and they want to get early buy-in on potential projects for the next cycle. MCOG staff noted that the pedestrian needs study currently in process should also identify potential projects.

In response to an inquiry, Nephele said that there is nothing specific yet on how transportation funding would be tied to housing production, but she will continue to follow this.

5. Consideration of Changing Regular TAC Meeting Date - Loretta summarized the results of the doodle poll, which showed that seven of the eight members who responded preferred making no changes to the existing meeting date/time (*third Wednesday at 10:00 a.m.*). The next highest voted options (*keeping third Wednesdays, but moving to 1:00 p.m.; and changing to first Wednesdays at 10 a.m.*) each received five votes. The lowest voted option (*changing to fourth Wednesday at 10 a.m.*) received only two votes.

A brief discussion of the poll results ensued, and there was a **general consensus** to make no changes. Members expressed hope that the Point Arena representative (who requested the change) could send a delegate or possibly attend meetings by telephone. Loretta stated she will include the 2019 TAC meeting schedule in the minutes:

TAC Meeting Date
January 16
February 20
March 20
April 17
May 22 – 4 th Wed due to CTC meeting conflict
June 19
July 17
August 21
September 25 – 4 th Wed. due to CTC meeting conflict
October 16
November 20
December 18

9. Miscellaneous

MCOG – Nephela advised that Phil is doing traffic counts, a task under the vacant Regional Project Manager position (*James' old position*). She said the position will be advertised after more is known about the MCOG staffing contract.

City of Ukiah – Rick reported that (1) Ben Kageyama has gone to work for the City of Healdsburg, and City staff is sharing his duties; (2) the Ukiah City Council is expected to award the project for the downtown streetscape at tonight's meeting to GHD - the sole respondent, and the City has completed the required sole source form; (3) the City Planning Department will be issuing an RFP for a General Plan Update.

Air Quality Management District – Barbara reported that AQMD has been contacted by Sonoma Clean Power to participate in a grant proposal for EV charging stations, funded through the California Energy Commission.

10. Adjournment – 11:40 a.m.

Respectfully Submitted,

Loretta Ellard
Deputy Planner

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